



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
May 27, 2014 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Absent: Alderman Picciallo

Also present were Interim Administrator/Municipal Clerk Margaret Verga and Attorney Downs

Clerk Verga stated adequate notice was given to the official newspaper

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Resolution from the Township of Rockaway to Support Legislation to be Drafted, Introduced and Signed into Law Extending and Making Permanent the Required Employee Health Care Benefits Payroll Contribution Set Forth in Chapter 78, P.L. 2011
2. Resolution from the Borough of Rockaway to Support Legislation to be Drafted, Introduced and Signed into Law Extending and Making Permanent the Required Employee Health Care Benefits Payroll Contribution Set Forth in Chapter 78, P.L. 2011
3. Notice of Hearing – Roger Gupta – Block 122, Lot 4 as known as 8 Phyllis Place – Randolph’s Board of Adjustment
4. Notice of Hearing – DH Randolph, LLC – Block 112, Lot 2 – Randolph’s Planning Board
5. Notice of Hearing – Town Square Industrial Center, LLC – Block 603, Lot 1 as known as 34 and 36A Richboynton Raod – Dover’s Planning Board
6. Notice of Hearing – Randolph Business Campus Condominium Association – Block 44, Lot 3 and 51 as known as 961 Route 10 East – Randolph’s Planning Board

CONSENT AGENDA

1. Resolution Approving Tax Redemption for 184 S. Morris Street
2. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for April 8, 2014
3. Resolution Approving Noise Permit for First Memorial Presbyterian Church – Tailgate/Garage Sale
4. Resolution Approving Noise Permit for First Memorial Presbyterian Church – Outdoor Movie Night
5. Resolution Approving A Billiard Hall License for Pancho Villa
6. Resolution Approving A Billiard Hall License for Su Casa Colombia
7. Resolution Approving A Billiard Hall License for Los Arrieros
8. Resolution Approving Annual Dance License – Schedule A
9. Resolution Approving A Theater License for Baker Theater
10. Resolution Approving A Junk Dealer License for C&M Metals Recycling, LLC

Alderswoman Romaine will abstain from item # 3 & # 4 (noise permits) on the consent agenda. Mayor Dodd removed both items from the consent agenda and placed them on the regular agenda.

ORDINANCE FOR INTRODUCTION

1. Ord. #13-2014 – Providing for Handicapped Parking Space at 6 James Street

ORDINANCE FOR SECOND READING/PUBLIC HEARING

1. Ord. #12-2014 – Amending and Supplementing Chapter 72, Salaries and Compensation

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Limos - Schedule A
3. Resolution Approving Taxi Drivers' License – Schedule A
4. Resolution Approving a Mobile Retail Food Establishment – Class II
5. Resolution Approving A Mobile Retail Food Establishment – Class III -Renewals
6. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for April 22, 2014
7. Resolution Authorizing a Change Funds for Police Records and Dept. of Public Works
8. Resolution Appointing Crossing Guards
9. Resolution Approving Personnel Actions
10. Resolution Authorizing Refund of Overpayment of Second Quarter 2014 taxes – 97-99 Mt. Hope Avenue
11. Resolution Amending the Policies and Procedures Manual
12. Resolution Authorizing an Amended Agreement with the County of Morris for Cooperative Participation in the community Development and Home Programs
13. Resolution to Affirm the Town of Dover's Civil Rights Policy

Mayor Dodd noted that item # 9 from the agenda item will be voted on first.

Alderman Visioli will vote “no” on item #2 from the agenda items.

Mayor Dodd noted that the personal action is to approve the hiring of Ellen Poli (Municipal Court), Christian Seugling (Municipal Court), Krzytof Wojtylo (Police Officer) and Ashley Chacon (Municipal Court).

REGULAR MEETING MINUTES

May 27, 2014

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:03 pm

ROLL CALL

Present: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd

Absent: Alderman Picciallo

Also present were Attorney Downs and Interim Administrator/Municipal Clerk Verga

Municipal Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: Mayor Dodd commented on several items:

- He thanked Alderman Rutan and the board for all their efforts with the 9th Annual Mayor's Fishing Derby. He thanked all the local sponsors and noted that without them the event wouldn't have been possible. He recognized and thanked Home Depot for sponsoring the event, as well as, for their assistance during the event.
- He thanked and recognized Memorial Association President Frank Poolas for hosting the Memorial Day Parade and ceremony.
- He thanked and recognized Luis Acevedo and the Department of Public Works for all their hard work and efforts in preparation for the Memorial Day Parade, fishing derby and the opening of the pavilion at Hurd Park. He also thanked Michael Hantson and everyone involved with the Hurd Park Pavilion.
- He noted that three (3) substantial projects have been presented to the town for the redevelopment of the municipal lots. He expressed that one of the proposals is for the redevelopment of ALL municipal lots. He provided copies to the members of the Economic Development Committee and will provide a recommendation to the board at a future date.
- He thanked the police department for all their hard work and efforts in the Memorial Day Parade and in general.
- Little League Parade and the opening of the King Field will be held on Saturday, May 31st
- He reminded that the first Movie Night will be held on Friday, May 30th

ATTORNEY REPORT: Attorney Downs spoke on an OPRA litigation that has been resolved and ended with a win for the town.

CONSENT AGENDA

RESOLUTION

WHEREAS, at the Municipal Tax Sale held on December 5, 2013, a lien was sold on Block 2101 Lot 20, also known as 184 S Morris Street, Dover, New Jersey for delinquent 2012 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 12-00020 was sold to US Bank Cust. for Pro Capital III; and,

WHEREAS, redemption fees for Certificate No.12-00020 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$19,101.78 for redemption payment and Premium paid at sale, payable to US Bank, CUST for Pro Capital III, 2 Liberty Place, 50 S 16th Street, Suite 1950, Philadelphia, PA 19102.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

April 8, 2014 – Caucus & Regular

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A BILLIARD HALL LICENSE**

WHEREAS, an application for a billiard hall license has been made by Pancho Villa located at 142 E. Blackwell St; and

WHEREAS, the applicant is requesting a license for two (2) pool tables; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the billiard hall license for two (2) pool tables is hereby approved.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A BILLIARD HALL LICENSE**

WHEREAS, an application for a billiard hall license has been made by Su Casa Colombia located at 112 E. Blackwell St; and

WHEREAS, the applicant is requesting a license for two (2) pool tables; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the billiard hall license for two (2) pool tables is hereby approved.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A BILLIARD HALL LICENSE**

WHEREAS, an application for a billiard hall license has been made by Los Arrieros located at 9 W. Clinton St; and

WHEREAS, the applicant is requesting a license for one (1) pool table; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the billiard hall license for one (1) pool table is hereby approved.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING ANNUAL DANCE LICENSE(S)

WHEREAS, Pancho Villa Rodeo located at 142 E. Blackwell Street and Su Casa Colombia located 112 E. Blackwell Street have applied for an Annual Dance License(s) for the period July 1, 2014 - June 30, 2015; and

WHEREAS, all the applicant(s) have submitted appropriate licensing fee; and,

WHEREAS, the appropriate municipal departments have reviewed the request and have no objections thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. An annual dance license is hereby granted for the period July 1, 2014 – June 30, 2015 to the following establishments:

SCHEDULE A

1. Pancho Villa Rodeo - 142 E. Blackwell Street
2. Su Casa Colombia - 112 E. Blackwell Street

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A THEATER LICENSE FOR THE BAKER THEATER

WHEREAS, application for a Theater License has been made by the Baker Theater located at 41 West Blackwell Street; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed at the location; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the theater license for the Baker Theater is hereby approved.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A JUNK DEALER LICENSE FOR C&M METALS RECYCLING, LLC

WHEREAS, Section 229-2 of the Code of the Town of Dover requires any person or corporation who keeps or operates a Junk Dealership to apply to the Clerk of the Town of Dover for a license to operate; and

WHEREAS, James Witte t/a C & M Metals Recycling, LLC located at 160 Richards Ave., Dover, New Jersey has applied for renewal of a Junk Dealers License; and

WHEREAS, the applicant has submitted the appropriate fees and completed the application as needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the application of James Witte t/a C & M Metals Recycling, LLC is hereby approved for a license to operate as a Junk Dealer at 160 Richards Ave., Dover, New Jersey.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

Mayor Dodd removed the following resolution from the consent agenda to be voted on separately.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A PERMIT FOR USE OF LOUD SPEAKERS OR AMPLIFIERS

WHEREAS, First Memorial Presbyterian Church has requested a permit for the use of loud speakers or amplifiers at a “Tailgate/Garage Sale” event located at 51 W. Blackwell St; and

NOW THEREFORE, it is hereby **RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. There is hereby approved a permit for the use of loudspeakers or amplifiers by First Memorial Presbyterian Church located at 51 W. Blackwell Street as listed below:

Saturday, June 14th – 10:00 AM TO 4:00 PM
2. This authorization is conditioned upon the use of the loudspeakers or amplifiers being in conformance with all regulations of the Code of the Town of Dover.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: Alderwoman Romaine**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A PERMIT FOR USE OF LOUD SPEAKERS OR AMPLIFIERS

WHEREAS, First Memorial Presbyterian Church has requested a permit for the use of loud speakers or amplifiers at an outdoor movie event located at 51 W. Blackwell St; and

NOW THEREFORE, it is hereby **RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. There is hereby approved a permit for the use of loudspeakers or amplifiers by First Memorial Presbyterian Church located at 51 W. Blackwell Street as listed below:

Friday, June 13th – 7:30 PM TO 10:00 PM
Friday, July 11th – 7:30 PM TO 10:00 PM
Friday, August 8th – 7:30 PM TO 10:00 PM
2. This authorization is conditioned upon the use of the loudspeakers or amplifiers being in conformance with all regulations of the Code of the Town of Dover.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: Alderwoman Romaine**

ORDINANCE FOR INTRODUCTION

ORDINANCE NO. 13-2014
ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
PROVIDING FOR HANDICAPPED PARKING SPACE AT 6 JAMES STREET

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 6 James Street

Said handicap parking space shall be located along the easterly curb line of James Street beginning at a point 43 feet north of the northeasterly curb line intersection of James Street and Parker Street, thence continuing in a northerly direction for a distance of 25 feet.

SECTION 2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

Alderswoman Noriega has moved the ordinance be adopted and duly seconded by Alderswoman Romaine and passed for first reading by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

ORDINANCE FOR SECOND READING/PUBLIC HEARING

ORDINANCE NO. 12-2014
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY
OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 72,
SALARIES AND COMPENSATION

BE IT ORDAINED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C.
SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

1. Effective May 13, 2014 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

A. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

B. This ordinance shall take effect immediately upon final passage and publication.

Job Title Non-Union

Code Enforcement Officer Trainee	\$ 36,000	\$ 50,000
Municipal Court Attendant	\$ 15.00 hr.	\$ 20.00 hr.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderswoman Romaine and passed for second reading by the following roll call vote.

Mayor Dodd opened the meeting to the public for public input on Ordinance 12-2014. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTIONS

RESOLUTION APPROVING PERSONNEL ACTIONS

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover, approved the following personnel action subject to applicable N.J. Department of Personnel regulations and background check:

NEW HIRE(S):

Ellen Poli	Deputy Court Administrator	\$ 41,783	06/02/14
Christian Seugling	Municipal Court Attendant	\$ 17.90 hr.	05/28/14
Krzyztof Wojtylo	Police Officer	\$ 64,841	05/30/14
Ashley Chacon	Intern Municipal Court	\$ 15.00 hr.	06/02/14

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

Municipal Clerk Verga provided the oath of office to Officer Wojtylo.

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$4,619.85
CURRENT ACCT claims in the amount of:	\$328,233.31
GENERAL CAPITAL ACCT claims in the amount of:	\$171,971.60
WATER UTILITY ACCT claims in the amount of:	\$7,033.25
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$3,251.26
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$6,616.47
PARKING CAPITAL ACCT claims in the amount of:	\$3,251.26
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$2,880.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$25,268.45
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$553,125.45

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$309,447.13
WATER UTILITY ACCT claims in the amount of:	\$24,723.15

PARKING UTILITY ACCT claims in the amount of:	\$3,184.86
PAYROLL AGENCY ACCT claims in the amount of:	\$89,108.07
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$426,463.21
TOTAL BILL LIST RESOLUTION	\$979,588.66

Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui and MacDonald
Nays: None Absent: Alderman Picciallo Abstained: Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

AXELS EXPRESS LIMO & TAXI

'06 Dodge Caravan	2D4GP44L36R807684	OL6126H	RENEWAL
'05 Dodge Wagon	2D4GP44L55R528719	OL3264H	RENEWAL
'06 Dodge Caravan	2D4GP44L46R719145	OL2513J	RENEWAL
'02 Chrysler Wagon	2C4GP44332R729589	OL4648J	TRANSFER

ELITE LIMO AND TAXI SERVICE

'00 Lincoln Towncar	1LNHM83W4YY853385	OL4638J	INITIAL
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CITY LIMO AND TAXI, INC.

'02 Dodge Caravan	2B4GP44352R600945	OL2579G	RENEWAL
'03 Dodge Caravan	1D4GP25B23B148503	OL3066H	RENEWAL
'03 Lincoln Towncar	1LNHM81W53Y690869	OL9789G	RENEWAL
'07 Dodge Caravan	1D4GP25R17B111378	OL4645J	TRANSFER
'07 Dodge Caravan	1D4GP24R57B194363	OL4610J	NEW
'03 Lincoln Towncar	1LNHM81WX3Y684369	OL9357H	RENEWAL
'04 Lincoln Towncar	1LNHM84W24Y637317	OL7866G	TRANSFER
'03 Lincoln Towncar	1LNHM81W33Y694368	OL3062H	RENEWAL

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Blackman and passed by the following roll call vote.

Ayes: Aldermen Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: Alderman Visioli Absent: Alderman Picciallo Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A

AXELS EXPRESS TAXI AND LIMO

Jorge E. Jimenez
Carmen Y. Bustamante

FIRST CLASS OF DOVER, INC

Israel Arteaga
Jorge N. Zuzunaga
Gregorio Monserrate

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT(S)**

WHEREAS, a Class 2 license allows the licensee to set up on the paved portions of the following public parks and or playgrounds of the town: Crescent Field, Second Street Playground, Hooey Park, King Field, Hurd Park, Steffany Park at Waterworks and Overlook Park.

WHEREAS, the vendors have provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

WHEREAS, this approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

WHEREAS, the Police Department has approved the location of the vendors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Dominick J. Angelone of Big D's Hot Dogs for a Mobile Retail Food Establishment, Class 2 License be approved. (RENEWAL)
2. That the application of Ana L. Ortega of Lilis' Fondita Movil for a Mobile Retail Food Establishment, Class 2 License be approved. (NEW)

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Blackman and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT**

WHEREAS, Maria Paguay of Lincoln Soft Ice Cream & Julio Paguay of Julio's Ice Cream have filed for a Class III Mobile Retail Food Establishment License; and

WHEREAS, a Class III license is for the sale of frozen dairy products and frozen snacks from a motorized vehicle. The licensee may sell in any zone, provided that no sale stops shall be for more than ten (10) minutes in any residential zone and thirty (30) minutes in any other zone.

WHEREAS, they have provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Lincoln Soft Ice Cream and Julio's Ice Cream for a Mobile Retail Food Establishment, Class 3 License be approved.
2. This approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

April 22, 2014 – Caucus & Regular

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman MacDonald and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION AUTHORIZING CHANGE FUNDS FOR POLICE
RECORDS AND DEPARTMENT OF PUBLIC WORKS

WHEREAS, it is necessary at times to provide change when accepting payment for police reports, recycling bags, tire disposal, etc.; and

WHEREAS, it is the desire of the Governing Body that a Change Fund be established for Police Records and the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey as follows:

1. Zoraida Lopez, Police Records Clerk, be and is hereby appointed custodian of a change fund in the amount of \$20.00.
2. Luis Acevedo, Superintendent of Public Works, be and is hereby appointed custodian of a change fund in the amount of \$20.00.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed **CROSSING GUARD(s)** for the Town of Dover commencing May 28, 2014.

Nancy Rojas

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

RESOLUTION

WHEREAS, there has been an overpayment of second quarter 2014 taxes; and,

WHEREAS, Wells Fargo made a duplicate tax payment for the property, known Block 1408 Lot 22.01, 97-99 Mt Hope Avenue, Dover, New Jersey, and;

WHEREAS, Wells Fargo has requested a refund of the overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$1,368.05 made payable to Wells Fargo Real Estate Tax: Attn: Fin. Supp., Unit-Region 1, 1 Home Campus, Des Moines, IA 50328

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AMENDING THE POLICIES AND PROCEDURES MANUAL

WHEREAS, the Mayor and Board of Aldermen have adopted a Policies and Procedures setting the benefits of employees; and

WHEREAS, the Mayor and Board of Aldermen has determined that there is a need to update the personnel policies and procedures manual to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that the Policies and Procedures Manual is hereby amended to include and or update the following sections:

- Conflict of Interest Policy
- Work Force Reduction Policy

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Town of Dover officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING AN AMENDED AGREEMENT WITH THE COUNTY OF MORRIS FOR COOPERATIVE
PARTICIPATION IN THE COMMUNITY DEVELOPMENT AND HOME PROGRAMS PURSUANT TO THE
UNIFORM SHARED SERVICES AND CONSOLIDATION ACT

WHEREAS, certain Federal funding programs are potentially available to the County of Morris under the Housing and Community Development Act of 1974, as amended, and the Cranston-Gonzalez National Affordable Housing Act of 1990; and

WHEREAS, it is necessary to establish a legal basis for the County and its citizens to benefit from these programs; and

WHEREAS, an amended Agreement has been proposed under which the Town of Dover and the County of Morris, in cooperation with other municipalities, will establish a mechanism for the provision of joint services, pursuant to N.J.S.A. 40A:65-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, that the amended Agreement entitled “Agreement Between the County of Morris and Certain Municipalities Located Therein Establishing a Cooperative Means of Conducting Certain Community Development and HOME Activities,” a copy of which is on file in the Clerk’s Office, be executed by the Mayor and the Town Clerk in accordance with the provisions of the law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its enactment.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMENT TO AFFIRM THE TOWN OF
DOVER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS,
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL
EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Town of Dover to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Town of Dover has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BET IT ADOPTED by the Mayor and Board of Aldermen that:

Section 1: No official, employee, appointee or volunteer of the Town of Dover by whatever title town, or any entity that is in way a part of the town shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the town’s business or using the facilities or property of the town.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Town of Dover to provide services that otherwise could be performed by the Town of Dover.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Administrator/Clerk shall establish written procedures for any person to report alleged discrimination, harassment and violation of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaint.

Section 5: No person shall retaliate against and person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator/Clerk shall establish written procedures that require all officials, employees, appointees and volunteers of the town as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Administrator/Clerk shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Administrator/Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the town. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the town's website.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Town in order for the public to be made aware of this policy and the town's commitment to the implementation and enforcement of this policy.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo None Abstained: None**

PUBLIC COMMENTS

Mayor Dodd opened the meeting to the public. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Motion to adjourn made by Mayor Dodd at 7:24 pm,
and duly seconded by Alderman Blackman passed by the following voice vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: Alderman Picciallo Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk